



Register of data controllers

Entry details

Organisation name : Dual Stream Ltd

Registration reference : ZA061263

Date registered : 09 July 2014

Registration expires : 08 July 2017

Organisation Address

Unit 6/7 Hollinwood Business Centre
Albert Street
Oldham
OL8 3QL

Companies House registration number: 08625648

Nature of work description

Nature of work - Installation, Service & Maintenance (CCTV, Intruder, Access Control)

Description of processing

The following is a broad description of the way this organisation/data controller processes personal information. To understand how your own personal information is processed you may need to refer to any personal communications you have received, check any privacy notices the organisation has provided or contact the organisation to ask about your personal circumstances.

Reasons/purposes for processing information

We process personal information to enable us to provide a service to our clients; manage and support our employees, maintain our own accounts and records and to advertise and promote our services.

Type/classes of information processed

We process information relevant to the above reasons/purposes. This may include:

- personal details
- family details

- lifestyle and social circumstances
- education and employment details
- financial details
- goods and services

We also process sensitive classes of information that may include:

- racial and ethnic origin
- trade union membership
- physical or mental health details
- religious or similar beliefs

Who the information is processed about

We process personal information about:

- clients
- suppliers and service providers
- complainants
- enquirers
- professional advisers, consultants
- employees

Who the information may be shared with

We sometimes need to share the personal information we process with the individual themselves and also with other organisations. Where this is necessary we are required to comply with all aspects of the Data Protection Act (DPA). What follows is a description of the types of organisations we may need to share some of the personal information we process with for one or more reasons.

Where necessary or required we share information with

- family, associates and representatives of the person whose personal data we are processing
- current, past or prospective employers
- suppliers and services providers
- business associates and professional advisers
- financial organisations
- credit reference agencies
- debt collection and tracing agencies
- educators and examining bodies
- employment and recruitment agencies
- central government

CCTV - Crime Prevention and/or Staff Monitoring

CCTV is used for maintaining the security of property and premises and for preventing and investigating crime, it may also be used to monitor staff when carrying out work duties. For these reasons the information processed may include visual images, personal appearance and behaviours. This information may be about staff, customers and clients, offenders and suspected offenders, members of the public and those inside, entering or in the immediate vicinity of the area under surveillance. Where necessary or required this information is shared with the data subjects themselves, employees and agents, services providers, police forces, security organisations and persons making an enquiry.

Consultancy and Advisory Services

Information is processed for consultancy and advisory services that are offered. For this reason the information processed may include name, contact details, family details, financial details, and the goods and services provided. This information may be about customers and clients. Where necessary this information is shared with the data subject themselves, business associates and other professional advisers, current, past or prospective employers and service providers.

Trading and Sharing Personal Information

Personal information is traded and shared as a primary business function. For this reason the information processed may include name, contact details, family details, financial details, employment details, and goods and services. This information may be about customers and clients. The information may be traded or shared with business associates and professional advisers, agents, service providers, customers and clients, and traders in personal data.

Transfers

It may sometimes be necessary to transfer personal information overseas. When this is needed information is only shared within the European Economic Area (EEA). Any transfers made will be in full compliance with all aspects of the data protection act.

End of Report